

Dance Studio Pro Step-By-Step Enrolment Guide 2024

STEP 1 – Signing Up

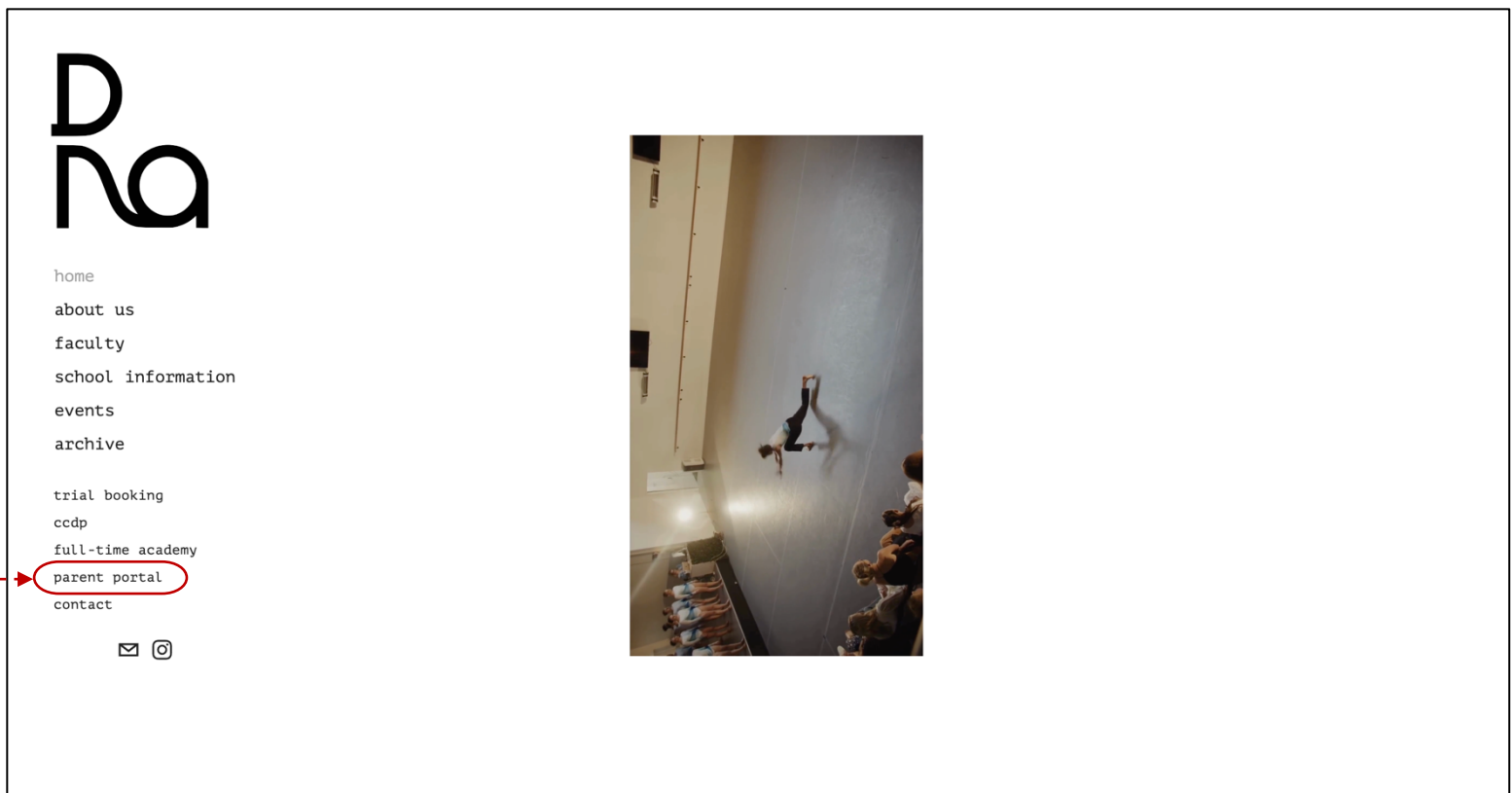
Please use the link below

<https://dancestudio-pro.com/online/dancenorthacademy>

OR

Please click the “Parent Portal” button on the Dance North Academy website (scroll down to the bottom of the page): <https://www.dancenorthacademy.com.au/>

This will take you to the Dance Studio Pro login page.



STEP 2 – Logging In

Once you are on the Dance Studio Pro login page, please click “Create Account”

Dance North Academy Login Classes Contact

Please sign in

Email Address:

Password:

Passwords are Case-Sensitive

Sign in

Forgot your password?

[DanceStudio-Pro Privacy Policy](#)

First time here?

Create your account today! Don't worry, it's quick and easy!

Create Account

DNA

Dance North Academy

Dance North Academy is one of the Northern Beaches' longest established dance schools. With studios in Narrabeena and North Manly, Dance North Academy is renowned for its well-respected faculty and diversified dance training for students and young adults.

If you are a parent filling out the form for your child, please put in your personal details and then click “Add a student”

If you are an adult filling out the form for yourself, please put in your personal details and then click “I take classes”

Your Account

Email* Enter Email Again*

Password*

First Name* Last Name*

Cell Phone* Home Phone

Address*

How did you hear about us?

Taking Classes

Add a student **I take classes**

STEP 3 – Enrolling

Please fill out the form with student details. If you have more than one child enrolling, please click “Add a student” and fill out the form again.

Once you have filled out the form, please click “Save Account and Login”

Taking Classes

Location:

Emergency Contact Information*:

Student #1 Remove

First Name*:

Last Name*:

Birthday*:

Gender:

Important: The system will use this birth date to determine class eligibility. Without a valid birth date, you may not see any classes available.

Medications:

Special Needs:

Allergies:

Create Account

NOTE:

Choose whichever location where your child does most of their classes. You will still be able to choose classes from both studio locations regardless.

Location

- ✓ Loreto Kirribilli
- Narraweena**
- North Manly

STEP 4 – Enrolling in Classes

Please choose the classes you would like your child to be enrolled in by selecting the box in the left column.

Once you have chosen all of your classes, scroll to the bottom of the page and click “Submit”

Dance North Academy Register Pay Info Hello, First Name

Class Registration

Scroll down the page to see all of the classes available for each of your students. As you scroll, check the boxes for each class in which you would like to enroll. When you are done choosing classes, scroll all the way to the bottom and click the "Submit" button.

To enroll a student (your child or yourself), they must first be added as a student in the system. If you have not done that yet, you can [Add a Student](#).

All Locations

DNA Term 1 2024 FULL-TIME DNA Term 1 2024

First Name Last Name

Class	Location	Days	Tuition
<input type="checkbox"/> 8/U Performance Modern Performance classes are by audition only and have a prerequisite of 2 ballet classes per week	Narraweena Studio 2 Danni Pearson	Monday 3:45 PM to 4:45 PM Feb 5 - Apr 12	\$185.00
<input checked="" type="checkbox"/> Grade 2 Ballet Schedule Trial Ballet class for 8 year olds (8 by Sept)	Narraweena Studio 3 Vanessa McCullum	Monday 4:45 PM to 5:45 PM Feb 5 - Apr 12	\$185.00

To book in a trial, please select "Schedule Trial" and choose a date from the drop-down menu that best suits you. Then click the small “Submit” button to process your trial booking.

Grade 1 Ballet
[Schedule Trial](#)
Ballet class for 7 year olds (7 by Sept)

Narraweena Studio 2
Danni Pearson

Monday
5:30 PM to 6:30 PM
Feb 5 - Apr 12

\$185.00

For this class you can schedule a trial for **1 session**, and there is **no charge** to schedule that trial. Select the date that you would like to start your trial:

- Monday Feb 05, 2024
- Monday Feb 12, 2024
- Monday Feb 19, 2024
- Monday Feb 26, 2024
- Monday Mar 04, 2024
- Monday Mar 11, 2024
- Monday Mar 18, 2024
- Monday Mar 25, 2024
- Monday Apr 01, 2024
- Monday Apr 08, 2024

STEP 5 – Finalising Registration

Once you've clicked "Submit", the following screen should appear:

Your choices are saved, but you are not enrolled in classes just yet. You owe a registration fee of \$0.00 and a tuition payment of \$185.00.

[Finish Registration Now](#)

Class Registration

Scroll down the page to see all of the classes available for each of your students. As you scroll, check the boxes for each class in which you would like to enroll. When you are done choosing classes, scroll all the way to the bottom and click the "Submit" button.

To enroll a student (your child or yourself), they must first be added as a student in the system. If you have not done that yet, you can [Add a Student](#).

All Locations

Please click the green "Finish Registration Now" button and the page will refresh to the screen below:

Future Tuition Charges

By submitting payment and enrolling in classes, your tuition will be:

Student	Tuition Rate
First Name Last Name	\$185.00 starting February 4 (DNA Term 1 2024)

Dance North Academy Registration

TERMS & CONDITIONS

- Students must enrol with upfront payment each term. Please contact the office if a payment plan is needed to be put in place.
- The DNA dance year is divided into 4 terms (term duration may vary).
- Fees are charged each term (not weekly) and are payable once the invoice has been received.
- DNA does not offer refunds or make-up classes for any missed lessons.
- The art of dance requires a degree of physical contact between students and teachers for correction, demonstration or choreographic requirements.
- By enrolling in classes at DNA you acknowledge that participating in dance creates a potential risk of injury. In allowing your child to participate in all DNA activities, you acknowledge that DNA and its instructors are not liable for any injury, damage or loss that may arise.

I have read and agree to the terms and conditions

Registration Fee:	\$0.00
Tuition:	\$185.00
Convenience Fee:	\$5.23
Total Due:	\$190.23

Please accept terms and conditions above to continue.

Please ensure that you thoroughly read our **Terms and Conditions**.

You must check the box to consent that you have read and agreed to the Terms and Conditions before continuing.

I have read and agree to the terms and conditions

Registration Fee:	\$0.00
Tuition:	\$185.00
Convenience Fee:	\$5.23
Total Due:	\$190.23

Pay with Credit Card

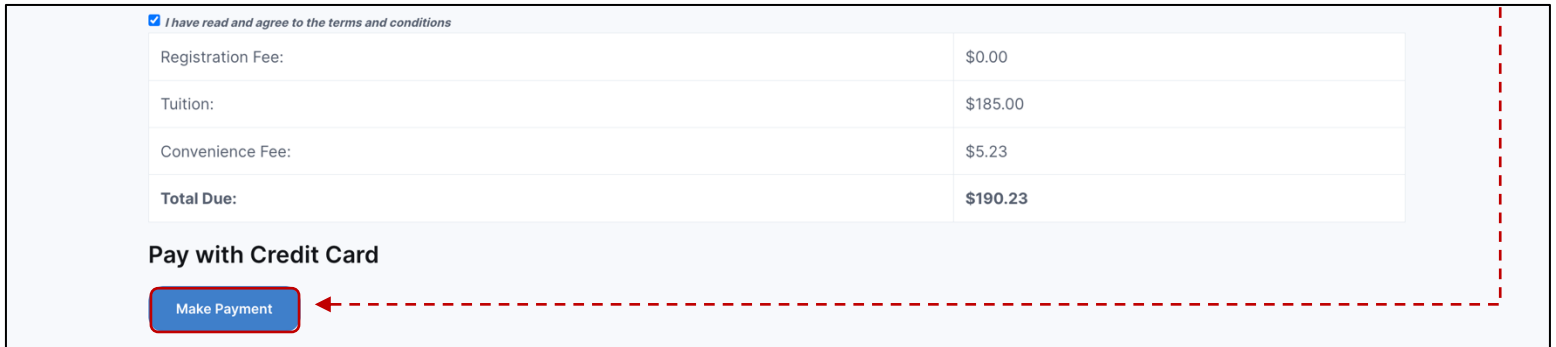
Make Payment

STEP 6 – Processing Payments

PAYMENT WITH CREDIT CARD

Click “Make Payment” to pay via credit card and secure your enrolment.

Payment is required upfront to finalise your enrolment.



I have read and agree to the terms and conditions

Registration Fee:	\$0.00
Tuition:	\$185.00
Convenience Fee:	\$5.23
Total Due:	\$190.23

Pay with Credit Card

[Make Payment](#)

EFT PAYMENTS

Payment is required upfront to finalise your enrolment.

If paying via EFT, please transfer the amount owing calculated in the "Tuition" tab on Dance Studio Pro, before the mandatory "convenience fee" is applied. This is a Dance Studio Pro software fee unrelated to Dance North Academy tuition calculations. Please note that all multi-class and multi-student discounts are applied to this sum.

Our bank details are:

BSB: 062155
Account number: 10651020
Account Name: MK Dance North Academy Pty Ltd

Please ensure you include your child's full name in the **reference field**. After you have made a payment, you must email accounts@dancenorthacademy.com.au with the EFT bank remittance advice (showing full account details) so we may reconcile your payment to your account.

If you wish to change your child's classes, you can amend this online through your Dance Studio Pro account.

Please allow 2-4 business days for your payment to be reconciled and applied to your account before completing your enrolment.